

Santa Paula High School  
Santa Paula FFA  
SAE Project Agreement

Name of Applicant: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

Applicant's Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Parent(s)/Guardian(s) Telephone \_\_\_\_\_ Email: \_\_\_\_\_

FFA Chapter: \_\_\_\_\_

Livestock species:

\_\_\_ Market Lamb \_\_\_ Market Swine \_\_\_ Market Goat \_\_\_ Market Steer \_\_\_

Livestock Policies

1. Keeping an animal at the SPUHSD Agricultural Center is a privilege, not a right! Be proud of our facilities. Keep the facilities area neat and organized. Pick up trash, clean up around your area, keep the wash area clean, and pick up after your animals.
2. All animals must be fed and the pen cleaned DAILY. This includes weekends at appropriate times. It is cruelty to animals for them to go without feed and pens not cleaned daily. It is also not fair to other owners if neighboring animals are hungry or the pens are not kept clean. Students will be cited with livestock warnings, parent contact, and animal control contacted in extreme cases.
3. You will be required to monitor your livestock projects twice a day, every day, between the times of 6am – 10am in the mornings and 4pm – 8pm in the evenings. Daily checks will be conducted using the daily log sheets to determine whether you have fed, cleaned, or checked your animal for the day! All checks will be conducted by the agriculture teacher, animal control, or designated adult/parent.
4. The entrance to the Agricultural Center will be solely through Maple St. & Mariposa. The front entrance gate will be open during the times of 6am – 8:30am in the morning and 3pm – 8pm in the evenings. On the weekends, the times will be different.
5. Warning will be issued to frequent neglect of livestock projects. After 5 missed checks, warnings and/or reprimands:
  - a. You may forfeit your right to attend fair
  - b. You will not raise another livestock project for one year
  - c. You may be removed from the agricultural center
  - d. Points may be counted against your next year's application
6. Weekly weigh-ins and/or practices are scheduled throughout the project period as part of the Quality Assurance requirement for the Ventura County Fair, it is the student's responsibility to attend all these required meetings. **Missing 5 or more livestock meetings, FFA meetings, Fair Days, Fair Barn Clean up or missing showmanship will result in NOT participating in the SAE Livestock Project or reduction of points in your overall application the following year.**
7. Students must be available to participate in all required responsibilities during the fair which include barn clean-up, market shows, showmanship, auction, participate in auction running, and attend the Ventura Section FFA Awards ceremony on the last day of the fair. Everyone is expected to attend all the days of the fair.
8. All students shall maintain an overall 2.0 GPA, pass all academic classes with a C- or better per semester.
9. An SAE Record Book will be maintained and up-to-date for each project through the online program AET. Record books must be completed and closed in order to apply for FFA Degrees, scholarships, and awards. Students with incomplete

or missing record books will NOT be eligible to raise a livestock project for the Ventura County Fair. Students must complete record books by the end of the first semester or before purchasing livestock projects. No exceptions!

10. All students interested in raising market animals for the Ventura County Fair will work towards earning the State FFA Degree, FFA Proficiency Awards, and apply to all eligible scholarships.
11. Seniors will be required to be enrolled in at least 5 academic classes, maintain a GPA 2.5, must be on track to graduation, and submit a completed AET portfolio in order to raise a market animal for the Ventura County Fair.
12. Students interested in raising market animals for the fair will be required to volunteer for **ONE** of the following: the Pumpkin Patch FFA Petting, FFA Canned Food Drive, FFA Poinsettia Sale, and the Fall or Spring Plant Sale.
13. All livestock will be purchased through Santa Paula FFA unless otherwise discussed with the agriculture teacher. All requirements on the project agreement & policies must be met in order to raise an animal for the Santa Paula FFA.
14. All projects that have a loan from a loan institution or the USDA Farm Service Agency must be entered in a certified insurance program to insure the loan will be repaid. Any loans made through the FFA or any other lending institution must pay any balance due or unpaid fees before receiving your fair check.
15. Drugs, tobacco, alcohol, chemical substances, soft-air guns, or BB guns will not be allowed on school facilities. This includes the Agricultural Center, classroom, parking lots, and sidewalks by students, parents, volunteers, or guests.
16. Modifications to pens, barns, or tack boxes will not be made to the Agricultural Center unless otherwise approved by Mr. Flores.
17. Vehicles will be cited for parking violations as well as speeding violations, driving without a license, and unsafe driving. Parking is limited inside the farm, during the months when all animals are at the farm – please park in the designated areas of the farm for the safety of students and animals.
18. Santa Paula Unified School District, Santa Paula High School or the Santa Paula High School Agriculture Program are NOT responsible for personal property or equipment/supplies purchased for your personal use in the livestock facility that may be damaged and/or stolen.
19. Students that choose NOT to house their livestock projects at the farm, are responsible for coordinating transportation of their animal, management, health, veterinary care, & daily care of their own project. Students will be required to attend all required meetings such as FFA meeting, Livestock Meetings, Weigh-Ins, Farm Workdays & Showmanship Days.
20. When the livestock projects ends, you are responsible for cleaning your livestock pen, tack box and livestock barn by August 30<sup>th</sup> or you will NOT raise a SAE Livestock Project for the following year.
21. The Agricultural Center requires maintenance, provides shovels, rakes, wheelbarrows, hoses, some livestock equipment, veterinary supplies, and utilities. Due to the increasing use of the livestock facility, it requires funds to be able to provide these resources. Students can help raise funds through participating in one of the fundraisers conducted by Santa Paula FFA. It is the student's responsibility to coordinate this with Mr. Flores. Equipment and facility not being taken care of will result in loss of privileges such as the use of the school farm, equipment, chutes, blowers and possible removal from the school farm.
22. Buyer letters, flyers or brochures must be sent out to potential buyers at least two weeks prior to the fair. Failure to market your SAE Livestock Project may forfeit your right to raise another one the following year.
23. All students will be graded and receive a grade based upon the following criteria:
  - a. Daily Feed & Care – Morning 6am – 10am & Afternoon 3pm – 8pm 30%
    - i. Clean pen – am/pm
    - ii. Fresh water – am/pm
    - iii. Feed Schedule – am/pm

- iv. Daily fitting – wash/rinse
- b. Attendance 15%
  - i. FFA Meetings attendance
  - ii. Livestock Weigh-Ins attendance
  - iii. Ventura County Fair attendance
  - iv. Parent volunteer at the fair (days & schedule TBD)
- c. Participation in the Summer FFA activities/Fundraisers 10%
- d. Educational Display 15%
- e. Buyer Letter – 5 minimum 10%
  - i. Proper Format
  - ii. Handwritten
  - iii. Brochure/Flyer
- f. Submission of the FFA Record Book 20%
  - i. Journal
  - ii. Financial

TOTAL: 100%

\*all students must pass with an 75% or higher in order to raise another livestock project for the following year!

24. All animals that do not make weight, meet project guidelines, or are not able to attend the fair for whatever reason; the student is responsible for continued care, feeding, cleaning and finding a buyer for the purchase of the project. If students do not able to abide by these guidelines, Mr. Flores has the right to remove the animal and process the animal at the student’s expense – all funds will go towards processing expenses, feed expenses, loan pay back, and/or any other expenses associated with the project.
25. All students will be required to complete the livestock educational display and submitted to the fair for the FFA Competition. Students who do not complete the educational display will NOT be eligible to raise another livestock project through the Santa Paula FFA.
26. Seniors who are interested showing in their 5<sup>th</sup> year must notify Mr. Flores by September 30. Graduates will abide by all the agreements and policies in the SAE livestock application in order to show.
27. Buyer thank you letters or thank you cards must be submitted to the fair upon the given due date. Failure to submit letter or cards on time may forfeit your right to raise another livestock project through the Santa Paula FFA.
28. Parental/sibling assistance is welcome. The assistance throughout the project period will provide parents a better understanding of the daily responsibilities of the students and will also help monitor the activity at the farm. However, at fair; parents, volunteers, leaders, or any other person who does not own the animal may not assist. The fair does not allow outside help to feed, clean, groom, clip, or lead animals – Ventura County Fair policy!
29. Complete the online Quality Assurance as part of the Ventura County Fair requirement by the registration date or tag-in. Visit the following website to complete the online course. <https://yqca.learnrow.io/Account/Login>

The guidelines have been established in order to provide an opportunity for all students to participate in a Supervised Agriculture Experience (SAE) livestock project. I have read and understand all the policies in order to raise a livestock project for the Santa Paula FFA Agriculture Program.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agriculture Instructor

\_\_\_\_\_  
Date