

Lauren Shield

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Valley Oak Veterinary Center
c/o Kristy Gray DVM
P.O. Box 488
Chico, CA 95927

Dear Dr. Gray,

It is with great pleasure that I write to you in interest of becoming a part of your team. I learned of the opening through my experience as a volunteer at your veterinary facility. The time there has shown me that it requires patience, skill and dedication to fill the position at your veterinary hospital.

Being a volunteer was more than just a way to fulfill my community service hours. I learned numerous skills to compile on my 10+ years of animal experience. Since I was young, I was raised around horses. Not having a groom to do the work for me, I was responsible for everything from brushing and tacking to extensive veterinary care. I find myself efficient in emergency situations and familiar with pharmaceutical measurements and conversions. While I was a volunteer, I became comfortable in the veterinary environment and learned my way around Valley Oak Veterinary Center. By assisting the technicians and veterinarians, I gained the skills necessary to become a veterinary tech. I can properly take a temperature/pulse/respiration, ICU (check mucous membranes, digital pulse, gut sounds), inject medications through a catheter, assess pain levels, and perform blood work. I have taken Advanced Placement Calculus and Biology, which has given me an understanding of how body systems work. I am dedicated in my work and am able to work with a wide range of personalities.

Enclosed is my resume for your review. I look forward to speaking to you soon about the position of a Veterinary Technician. I will contact you within the next week to discuss becoming a part of your team. I can be reached at (805) 535-8429 or by email at 19@gmail.com. Thank you for your time and consideration.

Sincerely,

Lauren Shield

Enclosure: Resume